

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 25 September 1956

FROM : Chief, Visual Aids Staff

SUBJECT: Weekly Activities Report
19 September through 25 September 1956

I. Progress on Major Training Aids

- A. Intelligence School, Office of the Chief
 - 1. Compilation of a Visual Aids Brochure in progress
- B. Intelligence B.3
 - 1. Layouts for a display of OCR Graphics Register in progress
- C. Intelligence B.4
 - 1. New Diplomatic Chart awaiting additional information from customer
 - 2. Seven color view graph charts are in reproduction
- D. Language and External Training
 - 1. ☐ newspaper reader is in reproduction
 - 2. One chart, "Development of an Area Specialist," in progress
 - 3. Four map charts of the Middle East are in progress
- E. Plans and Policy Staff/OTR
 - 1. Three course schedules are in progress
- F. OTR Security Officer
 - 1. Three slogans to be framed and delivered

II. Training Aids Completed During Week

- A. Intelligence B.3
 - 1. Twenty-seven name plates and two wall signs
 - 2. Four name plates
- B. Intelligence B.4
 - 1. Twenty-five view graph charts
- C. Intelligence B.5
 - 1. Four titles for blanket board chart
- D. International Communism
 - 1. Four name plates to be used in lectures

25 YEAR RE-REVIEW

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- E. Language and External Training
 - 1. One 4' x 6' map mounted on muslin and delivered
 - 2. Two maps requested and issued
- F. OTR Library
 - 1. Seven name plates with titles, and six signs
- G. Plans and Policy Staff/OTR
 - 1. Two OTR Bulletin covers
- H. Cable Secretariat
 - 1. Spot illustrations for Cable Handbook



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